



Job Readiness Workshops for December 2006

The following workshops have been scheduled at the Roseville EDD Office, 1880 Sierra Gardens Drive, Suite 100, Roseville at the designated times. These workshops are open to anyone 18 years of age or older. For more information, call (916) 784-6111, or 774-4044. See reverse for workshop descriptions. Instructed by Gilda Garrido of Roseville Adult School.

(MON)	(TUES)	(WED)	(THURS)	(FRI)
				1 Independent Job Search
4 Job Readiness/Skills Review (9-2:30) Lunch (12-1) Successful Work Habits (2:30-4)	5 Job Readiness/Applications (9-2:30) Goal Setting/Decision-Making (2:30-4)	6 Job Readiness/Resumes (9-4) Lunch (12-1)	7 INSTRUCTOR HOLIDAY Independent Job Search	8 Independent Job Search
11 Job Readiness/Skill Assessment (CASAS) (9-12) Lunch (12-1) Barriers to Employment (1-4)	12 Job Readiness/Skills Review (9-2:30) Lunch (12-1) Money Management/Labor Market Information (2:30-4)	13 Job Readiness/Skills Review (9-12) Lunch (12-1) CalJOBS Resume (1-4)	14 Job Readiness/Skills Review (9-2:30) Lunch (12-1) Time Management (2:30-4)	15 Independent Job Search
18 Job Readiness/Skills Review (9-2:30) Lunch (12-1) Successful Work Habits (2:30-4)	19 Job Readiness/Applications (9-2:30) Goal Setting/Decision-Making (2:30-4)	20 Job Readiness/Resumes (9-4) Lunch (12-1)	21 INSTRUCTOR HOLIDAY Independent Job Search	22 Independent Job Search
25 CHRISTMAS DAY HOLIDAY OFFICE CLOSED	26 Job Readiness/Skill Assessment (CASAS) (9-12) Lunch (12-1) Barriers to Employment (1-4)	27 Job Readiness/Skills Review (9-12) Lunch (12-1) CalJOBS Resume (1-4)	28 INSTRUCTOR HOLIDAY Independent Job Search	29 Independent Job Search